



**icet** ISLAND  
COASTAL  
ECONOMIC  
TRUST

# Bursary

Funding Program Application Guide

# About the Program

## Program Overview

Our Bursary program is aimed at strengthening community economic development capacity in rural and remote communities across Vancouver Island, the Sunshine Coast and islands and inlets from the Salish Sea to Cape Caution. The program offers bursaries to individuals actively engaged in community development work in their communities. These bursaries provide access to educational and networking opportunities, equipping participants with the knowledge and connections necessary to drive sustainable economic growth in their communities.

## Program Objectives

The primary objectives of the Program are to:

- Enhance the skills, knowledge, and expertise of individuals engaged in community economic development work to strengthen their capacity to lead and implement impactful projects.
- Facilitate connections and collaboration among community development professionals, fostering a supportive network for sharing best practices, resources, and ideas.
- Empower rural, remote, and Indigenous communities by providing support to enhance their capacity for community economic development.
- Promote diversity and inclusion by encouraging the participation of individuals from underrepresented groups and by supporting projects that address economic disparities.

## Funding from the Trust

The program provides up to \$1,000 for course or conference fees. If attending a conference requires travel and accommodation expenses, applicants may use up to \$300 of the funding to cover these costs.

## ELIGIBILITY

### Eligibility Criteria

- Individuals actively engaged in community economic development work or be entering or transitioning to an economic development role.
- Individuals who live and work in the Trust's service region

## Eligible Activities

### 1. Learning – Education and Training:

- Training, workshops, or courses related to community economic development, leadership, project management, and related topics.
- Certification programs or courses offered by accredited institutions.

### 2. Career Development – Connecting and Networking:

- Attendance at conferences, trade shows, or events that facilitate learning and networking with industry experts and professionals.
- Attendance at conferences, or seminars, focused on rural and community economic development.

## APPLICATION PROCESS

### Application Intake

Applications are accepted on a continuous basis until the program budget is fully subscribed each year. Only completed applications will be assessed.

### Application Review

Our staff will review bursary applications. Selections will be made based on the eligibility criteria and the applicant's potential to contribute to economic development in their community. Preference will be given to applicants from Indigenous and underrepresented communities. Once our staff complete their due diligence, they will recommend a funding decision to our CEO.

### Reporting and Accountability

Bursary recipients are required to submit a short report upon completion of conference or training program, detailing their experiences, and key takeaways. Funds will be disbursed upon submission of a financial report including receipts and proof of expenditure.

### Application Support

For enquiries about the program, please contact: Denice Regnier, Manager Programs & Corporate Affairs by phone 250-871-7797 or by email [denice@islandcoastaltrust.ca](mailto:denice@islandcoastaltrust.ca)



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